



2-12-2024

Texas Commission on Environmental Quality
Stormwater Team Leader (MC-148)
P.O. Box 13087
Austin, Texas 78711-3087

Re: Phase II MS4 Annual Report Transmittal for City of Hewitt
TPDES Authorization: TXR040090

Dear Team Leader:

This letter serves to transmit the required annual report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040090 for the City of Hewitt.

The annual report is for **Year 5**. The reporting period's beginning January 1, 2023 and ending December 31, 2023.

A separate Notice of Change has **not** been submitted based on the fact that changes have not been proposed for the next permit year.

As required by the general permit, a copy of the report has been mailed to the TCEQ's regional office 9 in Waco, Texas.

Sincerely,

A handwritten signature in dark ink, appearing to read "Scott D. Coleman Sr.", with a long horizontal flourish extending to the right.

Scott D. Coleman Sr.
Director of General Services
City of Hewitt Texas

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number **TXR040000**

A. General Information

Authorization Number: **TXR040090**

Reporting Year (year will be either 1, 2, 3, 4, or 5): **5**

Annual Reporting Year Option Selected by MS4: **Calendar Year**

Calendar Year: **2023**

Permit Year: **5**

Reporting period beginning date: **January 1st 2023**

Reporting period end date: **December 31st 2023**

MS4 Operator Level: **2** Name of MS4: **City of Hewitt MS4**

Contact Name: **Scott Coleman** Telephone Number: **254-666-2447**

Mailing Address: **200 Patriot Court, Hewitt Texas 76643**

E-mail Address: **scoleman@cityofhewitt.com**

A copy of the annual report was submitted to the TCEQ Region: **YES**

The annual report was submitted to: TCEQ Region: **9 Waco**

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:
(TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	Yes		

Permittee is currently in compliance with recordkeeping and reporting requirements.	Yes		Hewitt was visited by TCEQ representative Tim Blackmon on 2-10-2022 to review records and reporting.
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	Yes		
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	Yes		

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1 Public education, outreach and involvement.	1.1- 1.10	Yes, public outreach BMPs are a valuable tool for public information, notification, and mitigation of reducing pollutants in stormwater. The stormwater email is monitored for reports of mitigation from the public. The website is updated with information for the public and information is available in public areas and included in water bills.
2: Illicit Discharge Detection and elimination.	2.1 - 2.6	Yes, measurable goals for illicit discharge Detection BMP's are appropriate for reducing the discharge of pollutants. BMPs serve as goals and guidelines to lower pollutants. Routine inspections help identify and remedy illicit discharges.
3: Construction Site Runoff Control	3.1 - 3.5	Yes, measurable goals for site runoff control BMP's are appropriate for reducing the discharge of pollutants in stormwater.

4: Post Construction Stormwater Management, New Development and Development	4.1 - 4.3	Yes, post-construction stormwater management BMP's is appropriate for reducing the discharge of pollutants in stormwater. The inspections and General Services departments monitor these areas.
5: Pollution Prevention & Good Housekeeping for municipal operations.	5.1 – 5.5	Yes, measurable goals for pollution prevention and good housekeeping BMP's are appropriate for reducing the discharge of pollutants into stormwater. This includes education of employees, an inspection of City facilities, and monitoring of stormwater pollutants.

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
1	1.1	Educational Brochures	5500	Water Bill Inserts	No data to back the possible outcome of the BMP. However, education has been shown to decrease pollution.
2	2.4	Detention ponds	7	ponds	Yes, if illicit discharges are observed on-site, immediate action can be taken to correct the discharge.
3	3.3	Construction Site Inspections	4498	Site Inspections	Yes, when confronted about sediment control, illicit discharges immediate action usually follows.

4	4.8	Construction Plan Review	385	Plan Reviews	No, but the continuation of the post-construction BMP's will ensure the quality of the system and that additions to the system are constructed adequately to avoid possible illicit connections.
5	5.1	City Personnel Training	2	employees	No, but continuing education of staff helps ensure that staff know what to look for during inspections and or mitigation.

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**see Example 3 in instructions**):

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
1	Website, Educational materials, Outfall Markings, Mitigation Forms.	Goal met. The city sent out inserts during 2023 to help educate the public about maintaining the cleanliness of the stormwater system. They were inserted in the Water CCR report and posted in office lobbies and on the city website. The website is continually updated with stormwater information. Mitigation report forms are available on the website. (BMP 1.1, 1.2, 1.4, 1.6, 1.7, 1.10, 2.4, 4.1)
1	Mark 20% of storm inlets.	Goal met, a minimum of 20% of storm drain inlets were marked "No dumping, drains to creek" during 2023. Staff also accessed the number of inlets not currently marked. (BMP 1.5)
1	Public Hearing to receive input regarding stormwater mitigation	Goal met, the city held a public hearing on February 21, 2023, for stormwater mitigation. (BMP 1.9)
1	Household Hazardous Waste Disposal Program	Goal met, The City of Hewitt in conjunction with surrounding Cities scheduled a "Hazardous Waste Day" in 2023. It was held on March 25, 2023 (BMP 1.8, 2.2)
1	Address Concerned information submitted by Citizens	Goal Met, 100% of reported citizen concerns regarding stormwater were addressed appropriately during 2023. (BMP 1.6)

2	Conduct a City-wide clean-up day	Goal met, during 2023 the city provided monthly bulk trash and brush clean-up days every third Saturday of the month to help mitigate disposal of bulk trash and brush. (BMP 2.2)
2	Stormwater System map	Goal met, GIS mapping updated with the completion of new development. Access existing GIS layers (BMP 2.1)
2	Continue to use the IDDE handbook. Inspect sensitive areas.	Goal met, IDDE handbook used, reviewed, and 100% of priority sensitive areas inspected. (BMP 2.3, 2.6)
2	Illicit discharge City Web-based tracker	Goal met, SWMP advertised on City Website, Drainage mitigation forms available and collected on City Website. (BMP 2.4)
3	Measurable goals for Construction Site Runoff Control	Goal met, implement SWPPP, implement ISWM, (BMP 3.1-3.5, 4.2)
3	Addressing concerning information submitted by concerned citizens.	Goal met, the City responded to 100% of complaints and notified the responsible party if not the MS4's responsibility during 2023. (BMP 3.5)
3	Review site plans submitted for new development projects.	Goal met; City staff reviewed 100% of plans submitted during 2023 to ensure the appropriateness of stormwater systems in developing sites. (BMP 3.1, 3.2, 3.3, 3.4)
4	Comprehensive drainage and stormwater controls, implementing a stormwater utility funding fee.	Goal met, The City continued to implement the existing comprehensive drainage and stormwater control standards and continued implementing the drainage fee to fix drainage, flooding, and erosion issues throughout the City. (BMP 4.1)
5	Sweep 80% of roads each year	Goal met; 80% of streets were swept during 2023 (BMP 5.4)
5	Inspection of city facilities and stockpile storage areas.	Goal met, City facilities and stockpile storage areas were inspected and runoff areas were addressed as needed during 2023. (BMP 5.3)
5	Send two employees each year to a stormwater training workshop.	Goal met two employees were sent to Stormwater Compliance training at the City of Waco Green Communities Conference on September 18-19, 2023. (BMP 5.1)

C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

- Conducted visual inspections of curbs, ditches, and creeks for stoppages, and flow, and monitored for illicit discharge
- Monitored flow of stormwater during wet and dry conditions
- Cleaned drainage vaults and inlets of debris routinely
- Contracted street sweeping throughout the City

D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

N/A

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

N/A

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

N/A

4. Report the benchmark identified by the MS4 and assessment activities:

Benchmark Parameter <i>(Ex: Total Suspended Solids)</i>	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

6. If applicable, report on focused BMPs to address impairment for bacteria:

Description of bacteria-focused BMP	Comments/Discussion
N/A	N/A

N/A	N/A
N/A	N/A
N/A	N/A

7. Assess the progress to determine BMP's effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

Benchmark Indicator	Description/Comments
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A

E. Stormwater Activities

Describe activities planned for the next reporting year:

MCM(s)	BMP	Stormwater Activity	Description/Comments
1	1.5	Storm Water/Outfall markings	Continue marking remaining storm inlets and outfalls with a message "No Dumping Drains to Creek"
2	2.2	Household Hazardous Waste Disposal Program	Participate in an annual household hazardous waste program for residents to properly dispose of hazardous waste.
3	3.5	Address concerning information submitted by Citizens	Continue to respond to concerning information submitted by the public regarding construction activities.
5	5.3, 5.2	Inspection of stockpile storage areas and facilities	Continue inspection and remediation if required of stockpile storage areas and facilities.
6	1.2	Distribute educational printout materials at public facilities	Continue distributing educational materials as required with additional materials at public facilities.
7	5.4	Sweep streets	Continue to sweep 80% of City streets.

F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

Yes

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

No

If "Yes," report on changes made to measurable goals and BMPs:

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

BMP	Description	Implementation Schedule (start date, etc.)	Status/Completion Date (completed, in progress, not started)
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A

H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations?

Yes

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation: TxDOT and City of Waco maintain roads and right of way and drainage that influence some City of Hewitt drainage ditches, channels and creeks.

2.a. Is the permittee part of a group sharing a SWMP with other entities?

No

2.b. If "yes," is this a system-wide annual report including information for all permittees?

No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number: _____	Permittee: _____
Authorization Number: _____	Permittee: _____
Authorization Number: _____	Permittee: _____
Authorization Number: _____	Permittee: _____

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

3

2a. Does the permittee utilize the optional seventh MCM related to construction?

No

2b. If "yes," then provide the following information for this permit year:

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	N/A

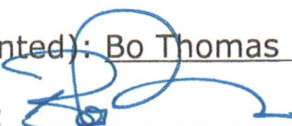
Note: Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

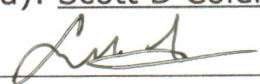
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Bo Thomas Title: City Manager

Signature:  Date: 2-15-24

Name of MS4 City of Hewitt

Name (printed): Scott D Coleman Sr Title: Director of General Services

Signature:  Date: 2-15-24

Name of MS4 City of Hewitt

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.