



## VOLUNTEER SERVICE

The Hewitt Public Library recognizes the outstanding contributions of community members seeking to be involved in local events. Volunteers can enrich and expand Library services and act as public advocates for the Library.

Acceptance of volunteers is under the sole discretion of the City of Hewitt. Volunteers must:

- Work in accordance with the Fair Labor Standards Act (FLSA);
- Be at least 16 years of age unless accompanied by a parent, legal guardian, or designated group/organization leader;
- Submit a background authorization form and undergo a background check.

The Library does not accept court-ordered volunteer services.

Volunteers are expected to conform to all policies and procedures of the Hewitt Public Library. Volunteers supplement, but do not replace, regular Library staff. Volunteers may apply for paid positions – as they become available – under the same conditions as other outside applicants.

Other opportunities for volunteer work with the Library are available with the Friends of the Library upon the completion of a membership application. Openings for the [Library Advisory Board](#) are available to residents by submitting a completed application to the City of Hewitt Secretary.

*Endorsed by the Library Advisory Board on January 29, 2024*