

# HEWITT TEXAS

## MUNICIPAL COURT

### COMMUNITY SERVICE TIME SHEET

Name of Defendant Performing Community Service: \_\_\_\_\_ DOB: \_\_\_\_\_  
Case number(s): \_\_\_\_\_  
Total Hours Assigned: \_\_\_\_\_ To be completed by: \_\_\_\_\_  
Community Service Provider: \_\_\_\_\_ Provider Phone # \_\_\_\_\_

Date	Time In	Time Out	Total Hours	Subtotal Hours	Supervisor Initials	Defendant's Initials

#### Community Service Rules

While performing community service, I will:

- Contact the provider I choose to arrange community service as soon as possible.
- Arrive on time.
- Obey the site supervisor.
- Not leave the worksite without permission.
- Not carry any sort of weapon.
- Not use abusive language.
- Not deliberately destroy or deface any tools or property.
- Never accept any tips or cash from anyone in association with my community service.
- Wear appropriate clothing to work.
- Apply for authorization for extension of time if needed.
- Contact the Municipal Court with any questions.

Finally, I understand that failure to follow these rules will result in a warrant being issued for my arrest and may result in my incarceration

I certify that the above record is a true representation of the number of hours worked for the above period by \_\_\_\_\_.

Approved by: \_\_\_\_\_  
Community Service Provider Representative (signature) Signature of Defendant Performing Community Service  
Print name: \_\_\_\_\_

**WARNING: Filing false information with the Court is a Class A misdemeanor punishable by up to one year in jail and a maximum fine up to \$4,000.**