



### HOTEL OCCUPANCY TAX FORM

Hotel occupancy taxes are due on the last day of the month following each monthly/quarterly period. Please remit a check along with this completed form to City of Hewitt, Attn: Finance Director, 200 Patriot Court, Hewitt, Texas 76643.

**Payment Period:**

Check the Appropriate Box if Quarterly or Circle the Appropriate Box if Monthly

1<sup>st</sup> Quarter (Jan., Feb., & Mar.)

2<sup>nd</sup> Quarter (Apr., May, & June)

3<sup>rd</sup> Quarter (July, Aug., & Sept.)

4<sup>th</sup> Quarter (Oct., Nov., & Dec.)

<b>Taxpayer Number:</b>
<b>Taxpayer Name:</b>
<b>Taxpayer Address:</b>
<b>Location Name:</b>
<b>Location Address:</b>
<b>Location Room Capacity:</b>
<b>Location Total Room Receipts:</b> \$
<b>Location Taxable Receipts:</b> \$
<b>Total Tax Remitted at 7% for this Period:</b> \$

---

*I verify that I have full authority from the company listed above to make this report. I swear that the answers provided above are true to the best of my knowledge. I also understand that the City of Hewitt or person appointed by the city has the right to review any company records that pertain to this report in order to verify the information provided above.*

---

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title