

# Memo to New Hotel Owners

**Memo Date:** April 21, 2022

**Memo Re:** Welcome to Hewitt!

## Facts for New Hotel Owners in the City

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Greetings from the City of Hewitt! We are so glad that you have chosen to be a part of the Hewitt community. We know that you are busy with many things and might appreciate having this information at your fingertips. Following is some basic information about the State of Texas/City of Hewitt Hotel Occupancy Taxes.

\* The State Comptroller's website is [comptroller.texas.gov/taxes/hotel/](http://comptroller.texas.gov/taxes/hotel/). The State uses WebFile to electronically file tax reports, including the Hotel Occupancy Tax. The State hotel occupancy tax rate is 6 percent (.06) of the taxable cost of a room. The State's hotel occupancy tax reports are due by the 20<sup>th</sup> day of the month following the end of each calendar month.

\* The City hotel occupancy tax rate is 7 percent (.07) of the taxable cost of a room. The City currently accepts payments by check by mail or dropped off at city hall's outside mailbox. The State's hotel occupancy tax reports are due by the 20<sup>th</sup> day of the month following the end of each calendar month. Attached to this memo is the Hotel Occupancy Tax Form for the City of Hewitt. If you have any questions about the form, please let us know.

\* Also attached is a copy of the City of Hewitt's Hotel Ordinance. If you have any questions, please contact us at City Hall 254-666-6171 or thru email [finance@cityofhewitt.com](mailto:finance@cityofhewitt.com) or [finance2@cityofhewitt.com](mailto:finance2@cityofhewitt.com). We'll be happy to help you in any way we can. Once again, we are happy to welcome you to Hewitt!