

March 12, 2019

Texas Commission on Environmental Quality  
Stormwater & Pretreatment Team Leader (MC-148)  
P.O. Box 13087  
Austin, Texas 78711-3087

Re: Phase II MS4 Annual Report Transmittal for the City of Hewitt  
TPDES Authorization: TXR040090

Dear Team Leader:

This letter serves to transmit the required annual report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040090 for the City of Hewitt.

The 2018 Annual report is for Year 5. The reporting period's beginning January 1, 2018 and ending December 31<sup>st</sup>, 2018. Our reporting period is by Calendar Year.

A separate Notice of Change has not been submitted based on the fact that changes have not been proposed for the next permit year.

The Notice of Change was submitted to TCEQ's Applications Review and Processing Team MC-148 by:

BY OVERNIGHT/EXPRESS MAIL:  
Texas Commission on Environmental Quality  
Applications Review and Processing Team (MC-148)  
12100 Park 35 Circle  
Austin, TX 78753

As required by the general permit, a copy of the report has been mailed to the TCEQ's regional office MC-148 in Austin, Texas.

Sincerely,

# Phase II (Small) MS4 Annual Report Form

**TPDES General Permit Number TXR040000**

## **A. General Information**

Authorization Number: TXR040090

Reporting Year (year will be either 1, 2, 3, 4, or 5): 5

Annual Reporting Year Option Selected by MS4: Calendar Year

Calendar Year 2018

Permit Year 5

Calendar Year: 2018 Last day of fiscal year: December 31

Reporting period beginning date: January 1, 2018

Reporting period end date: December 31, 2018

MS4 Operator Level: Name of MS4: City of Hewitt MS4

Contact Name: Karen Sexton

Telephone Number: 254-666-3151

Mailing Address: 200 Patriot Court Hewitt, Tx. 76643

E-mail Address: [ksexton@cityofhewitt.com](mailto:ksexton@cityofhewitt.com)

A copy of the annual report was submitted to the TCEQ Region YES \* NO         
Region the annual report was submitted. TCEQ Waco Region

## **B. Status of Compliance with the MS4 GP and SWMP**

1. Provide information on the status of complying with permit conditions:  
(TXR040000 Part IV Section B.2.):

	<b>Yes</b>	<b>No</b>	<b>Explain</b>
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	Yes		
Permittee is currently in compliance with recordkeeping and reporting requirements.	Yes		

Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.)	Yes		
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2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below (**See Example 1 in instructions**):

<b>MCM(s)</b>	<b>BMP</b>	<b>BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No, and explain.)</b>
2: Illicit Discharge Detection and Elimination	Map all outfalls and all water bodies receiving discharges from the MS4.	Yes, proper records keeping promotes proper care of outfalls and water bodies receiving water
2: Illicit Discharge Detection and Elimination	Perform field screening of outfalls.	Yes, routine inspection provided information of more illicit discharge sources
3/4: Construction Site Control and Post-Construction Site Control	Implement stormwater ordinance for construction and post-construction runoff control	Yes, however, there should be clearer guidelines provided by TCEQ regarding enforcement actions for municipalities.
5: Pollution Prevention & Good Housekeeping for Municipal Operations	Train all public works and streets staff	Yes, routine training helps promote clean operation standards regarding stormwater drains and illicit discharges
6. Industrial stormwater sources – if applicable	Inspect industrial facilities	Yes, however, regarding our city, we only have one industrial facility therefore proper maintenance is held to a higher regard at the facility.

3. Describe progress towards reducing the discharge of pollutants to the maximum extent practicable. Summarize any information used (such as visual observation, amount of materials removed or prevented from entering the MS4, or if required

monitoring data, etc.) to evaluate reductions in the discharge of pollutants. You may use the table. (See Example 2 in instructions):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No, and explain.)
1	1.1 Public Education	Utility bill stuffers	5900	Brochures	No. No data to back the possible outcome of the BMP. However, education has been shown to decrease pollution.
2	2.4 Dry weather screening	Outfalls, detention ponds	6		Yes, if illicit discharges are observed on site, immediate action can be taken to correct the discharge.
3	3.3 Construction site inspection	References to general permit guidelines, phone calls	Continuously updated	Calls, recorded	Yes, when confronted about sediment control and clear erosion, immediate action usually follows.
4	4.8 Construction Plan Review	Plans	Continuously updated	Reviews	No, but the continuation of the post construction BMP's will ensure the quality of the system.

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (See Example 3 in instructions):

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved <b>If goal was not accomplished please explain</b>
1	Provide utility bill inserts to each utility customer at least once each year.	Goal met. Two inserts sent out this year could help educate the public about maintaining the cleanliness of the stormwater system.

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Explain progress toward goal or how goal was achieved If goal was not accomplished please explain</b>
2	Conduct one public meeting or city-wide cleanup day each year.	City wide public meeting was ineffective, clean up days are more effective due to the publicity and advertised appeal of the event.
3	Map 25% of outfalls and 50% of receiving waters during Year 1 (same as milestone)	Mapped all known receiving waters and outfalls in the city for maintenance direction.
4	Perform site inspections of 25% of all active construction sites.	Routinely inspect all construction sites and actively correct illicit discharges.
5	Respond to 100% of construction complaints received.	Met goal. Responded to all complaints and notified the responsible party if not the MS4's responsibility.
6	Review all site plans submitted for new development projects.	Met goal and reviewed all plans submitted to ensure the appropriateness of stormwater systems in developing sites.
7	Sweep 50% of roads each year	Swept 100% of roads twice per year.
8	Inspect 5 industrial facilities	Did not meet goal. MS4 does not cover 5 facilities.
9	Send two employees each year to a stormwater training workshop.	Met goal. Sent two employees to training.

## C. Stormwater Data Summary

Provide a summary of all information used including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.? (Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(b))

Since 2014, the City of Hewitt has taken concrete steps to reduce the discharge of pollutants to our bodies of water. To aid in our goal of reducing pollutant discharges, several city employees underwent training to become licensed inspectors of stormwater systems. The specialized training allows city employees to better diagnose and solve potential sources of stormwater contamination. Efforts taken include regular visual inspections and cleaning of inlets, twice yearly street sweeping, and monitoring of weather, street, and inlet conditions to proactively stop potential pollutants before they can enter our storm system. Additionally, in areas of high-flow or areas difficult to upkeep, the City of Hewitt has invested in improved inlets to better aid in heavy-rain events.

## D. Impaired Waterbodies

1. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern: (Refer to MS4 General Permit TXR040000 Part IV Section B.2.(c))
2. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL (Refer to the MS4 General permit TXR040000; Part II Section D.4.(a));
3. Report the benchmark identified by the MS4 and assessment activities (Refer to the MS4 General permit TXR040000; Part II Section D.4.(a)(6));

<b>Benchmark Parameter</b> <i>(Ex: Total Suspended Solids)</i>	<b>Benchmark Value</b>	<b>Description of additional sampling or other assessment activities</b>	<b>Year(s) conducted</b>

4. achieving the benchmark (Refer to the MS4 General permit TXR040000; Part II Section D.4.(a)(4)):

<b>Benchmark Parameter</b>	<b>Selected BMP</b>	<b>Contribution to achieving Benchmark</b>

5. If applicable, report on focused BMPs to address impairment for bacteria (Refer to the MS4 General Permit TXR040000; Part II Section D.4.(a)(5)):

<b>Description of bacteria-focused BMP</b>	<b>Comments/Discussion</b>

6. Assess the progress to determine BMP's effectiveness in achieving the benchmark (Refer to the MS4 General Permit TXR040000; Part II.D.4.(a)(6)):

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- decrease in number of illegal dumping;
- increase in illegal dumping reporting;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs)
- increase in illegal discharge detection through dry screening

<b>Benchmark Indicator</b>	<b>Description/Comments</b>

## **E. Stormwater Activities**

Describe stormwater activities the MS4 operator plans to undertake during the next reporting year. You may use the table below (Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(d)):

<b>MCM(s)</b>	<b>BMP</b>	<b>Stormwater Activity</b>	<b>Description/Comments</b>
1	Public Education	Stormwater Walk	Educational walk with middle school kids to discuss the effect of litter in stormwater

<b>MCM(s)</b>	<b>BMP</b>	<b>Stormwater Activity</b>	<b>Description/Comments</b>
3	<u>3.1</u> Erosion & Sediment Control Ordinance	Implement stormwater catch bags.	Grate bags will be used to reduce the number of pollutants from drains located on city properties. Will remove sediment and bacterial pollutants.
1	Public Education	Mail Flyers	Review and revise mailers to be more appealing and informative.

## **F. SWMP Modifications**

1. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

Yes \* No

If 'Yes', report on changes made to measurable goals and BMPs (Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(e)):

<b>MCM(s)</b>	<b>Measurable Goal(s) or BMP(s)</b>	<b>Implemented or Proposed Changes (Submit NOC as needed)</b>

<b>MCM(s)</b>	<b>Measurable Goal(s) or BMP(s)</b>	<b>Implemented or Proposed Changes (Submit NOC as needed)</b>

**Note:** If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible and why the replacement BMP is expected to achieve the goals of the original BMP.

2. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land etc.):

## **G. Additional BMPs for TMDLs and I-Plans**

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans (Refer to the MS4 General permit TXR040000 Part IV Section B.2.(f)).

<b>BMP</b>	<b>Description</b>	<b>Implementation Schedule (Start Date etc.)</b>	<b>Status / Completion Date (completed, in progress, not started)</b>
Train all public works and streets staff	Implement storm drain waste catchers at city owned facilities.	2020 Fiscal year.	Not started. Receiving price quotes.

## **H. Additional Information**

1. Is the permittee relying on another entity to satisfy some of its permit obligations? (refer to the MS4 General Permit TXR040000 Part IV Section B.2.(g))

\*  Yes  No

If 'Yes,' provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed):

Name and Explanation: Texas Department of Transportation

TxDOT maintains, (ie. sweeping, repairs) state owned roads within Hewitt's City limits.

(Sun Valley, Spring Valley, Hewitt Drive)

Name and Explanation:

Name and Explanation:

Name and Explanation:

2.a. Is the permittee part of a group sharing a SWMP with other entities?

Yes  No

2.b. If 'yes,' is this a system-wide annual report including information for all permittees?

Yes  No

If 'Yes,' list all associated authorization numbers, permittee names, and SWMP responsibilities of each member. (add additional spaces or pages if needed):

Authorization Number: \_\_\_\_\_

Permittee: \_\_\_\_\_

## I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Notices of intent and site notices received; Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(h)) 8

2a. Does the permittee utilize the optional 7<sup>th</sup> MCM related to construction?

Yes  No

2b. If 'yes,' then provide the following information for this permit year (refer to the MS4 General Permit TXR040000 Part IV Section B.2.(i)):

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	

**Note:** Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

## J. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Bob Thomas Title: City Manager

Signature: Bob Thomas Date: 3-13-19

Name of MS4

Name (printed): Katie Allgood Title: Managing Director of Admin

Signature: Katie Allgood Date: 3/14/2019

Name of MS4

Name (printed): RUBEN MUNGUIA Title: PARKS/STREETS SUPERINTENDENT

Signature: Ruben Munguia Date: 3-14-19

Name of MS4

Name (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of MS4

Name (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of MS4

**Note:** If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).