

**HEWITT**  
TEXAS  
**PRELIMINARY PLAT CHECKLIST**

*City of Hewitt Code of Ordinances Appendix B, Part 1, Section 7*

- 1) Proposed subdivision drawn to scale not smaller than 100 feet to 1 inch. Required plat size is 18 inches by 24 inches.
- 2) The Subdivision Name (which must not duplicate in any manner an existing subdivision name); the names and addresses of the owners, and of the designer of the plat, who shall be a State of Texas licensed professional engineer or registered surveyor.
- 3) Date, approximate north of point and scale
- 4) Location of existing and platted property lines, streets, watercourses, flood plains, railroads, existing utilities, existing fire hydrants, and any public easements on the subdivided land. The location of each of these items listed in this subsection shall also be shown on the immediate adjoining land. Utility easements shall be illustrated so as to show the height above the ground surface of the easement as well as the width and length on the surface of such easement.
- 5) The names, locations, widths, and other dimensions of proposed streets, alleys, easements, parks, reservations, blocks, lot lines, and building lines. The names of streets shall conform whenever possible to existing street names, and lots and blocks shall be numbered in a systematic arrangement.
- 6) Indicate tentatively the proposed land use.
- 7) Topographical information approximately equivalent to two-foot contour lines, and based on the North American Vertical Datum of 1988 (NAVD88) from a current topographical survey, which shall be specified on the plan.
- 8) The location, size, and flow line of all existing drainage structures on the land being subdivided and on adjoining tracts.

- 9) Location of city limits line, the outer border of the city's extraterritorial jurisdiction, and boundaries, if they traverse the subdivision or form part of the boundary of the subdivision, or are contiguous to such boundary.
- 10) Vicinity map which shall show existing streets, parks, and public facilities in the vicinity.
- 11) The following notice shall be placed on each preliminary plat: "Preliminary Plat for Inspection Purposes Only"
- 12) Front and side building setback lines on all lots and tracts.
- 13) The location of flood plains on the land being subdivided and on the adjoining tracts. If the proposed subdivision and surrounding tracks do not contain any portion of the flood plain, then the plat shall state "No portion of the flood plain appears to be located in this area".

#### **Additional Considerations in Checking Plat**

- 14) Flood area statement with reference to map number and effective date of map.
- 15) Include Revised Date on plat.