

HEWITT TEXAS

**MINUTES OF A CITY COUNCIL
WORKSHOP/REGULAR MEETING
HEWITT CITY HALL – 200 PATRIOT COURT
March 16, 2020 – 6:00/7:00 PM**

Attendee Name	Title	Absent	Present	Arrived
Charles D. Turner (presiding)	Mayor, Ward 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Wilbert “Walky” Wachtendorf	Mayor Pro Tem, Ward 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Bill Fuller	Council Member, Ward 2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Vacancy	Council Member, Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	
Michael S. Bancale	Council Member, At-Large	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Steve Fortenberry	Council Member, Ward 3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Erica Bruce	Council Member, Ward 3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Staff present:

City Manager Bo Thomas
 City Engineer Miles Whitney
 City Secretary Lydia Lopez
 Community Development Director Tracy Lankford
 Finance Director Lee Garcia
 Fire Chief Lance Bracco
 General Service Director Scott Coleman
 Human Resource Generalist Jessica Higgins
 Library Director Waynette Ditto
 Police Chief Jim Devlin
 Assistant Police Chief Tuck Saunders
 Utilities Director Kevin Reinke

WORKSHOP MEETING – 6:00 PM

- CALL MEETING TO ORDER.** Mayor Charlie Turner called the meeting to order at 6:00 PM. City Secretary Lydia Lopez polled the Council for attendance.
ALL PRESENT: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, Turner
- PRESENTATION AND DISCUSSION CONCERNING FY 2018-2019 AUDIT REPORT BY DIANA L. WARD, CPA SHAREHOLDER, JAYNES, REITMEIER, BOYD & THERRELL, P.C.** City Manager Bo Thomas introduced Ms. Ward who presented the Comprehensive Annual Financial Report for Fiscal Year 2018-2019. She stated that no material weaknesses were identified. **For acceptance of audit report, see Regular Meeting agenda item #7 below.**

3. **BRIEFING AND DISCUSSION REGARDING CITY CHARTER.** City Manager Bo Thomas stated that City Attorney Mike Dixon would present the latest version of propositions with reasoning behind the proposed propositions. The intent was to use this as a working document for future purposes of educating the public or for use by a Charter Review Committee if the Council chose to appoint a committee. General discussion was held regarding citizen input through public hearings, purchasing procedures, and appointing a Charter Commission. Mr. Dixon suggested that each Council member appoint a citizen to serve on the Committee to review the proposed propositions. As soon as appointments were approved, the committee could begin their work.

4. **Adjourn.**
MOTION: Council Member Bill Fuller moved to adjourn the workshop meeting at 6:57 PM.
SECOND: Mayor Pro Tem Wilbert “Walky” Wachtendorf
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

REGULAR MEETING – 7:00 PM

1. **CALL TO ORDER.** Mayor Charlie Turner called the meeting to order at 7:00 PM. City Secretary Lydia Lopez polled the Council for attendance.
ALL PRESENT: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, Turner

2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG.** Mayor Charlie Turner led the Pledge of Allegiance.

3. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. Betty Orton, 912 Steamboat Circle, appeared to request the Council provide information on the proposed propositions regarding amendments to the City Charter and that public hearings be held to allow for public comment.

4. **BRIEFING AND DISCUSSION CONCERNING UPCOMING EVENTS:** (Presented by City Manager Bo Thomas)
 - March 12-20, 2020 – 2020 Census initial invitations to respond will be mailed out
 - ~~March 21, 2020 – Hop into the Hewitt Public Library Spring Event – March 21, 2020~~ (Mr. Thomas announced that this event had been canceled.)


- 5. CONSIDER APPROVAL OF MINUTES OF THE COUNCIL WORKSHOP AND REGULAR MEETING OF MARCH 2, 2020.** Mayor Pro Tem Wilbert “Walky” Wachtendorf noted a correction on the minutes that the Work Session began at 6:00 PM versus 6:30 PM.
MOTION: Mayor Pro Tem Wilbert “Walky” Wachtendorf moved approval of the minutes as presented with the noted correction.
SECOND: Council Member Bill Fuller
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.
- 6. PUBLIC HEARING AND ACTION ON RESOLUTION NO. 2020-02 APPROVING A REQUEST FOR A SPECIAL PERMIT TO BE LOCATED AT 400 BARBARA JEAN, HEWITT, MCLENNAN COUNTY, TEXAS, FOR THE INSTALLATION OF A 120- FOOT TALL CELLULAR TOWER.** City Manager Bo Thomas presented. Mayor Charlie Turner explained the format for the public hearing. Mayor Turner called for those speaking in favor. Brandt Dozier, 3819 Northcrest Drive, Montgomery, Texas with Jacobs Engineering C/O AT&T, Engineer for the project, appeared in support. Mayor Turner called for those speaking against. No one appeared. Public hearing was closed. General discussion was held concerning whether the telecommunication tower would interfere with the emergency response system and timeline for construction of the tower.
MOTION: Council Member Steve Fortenberry moved approval of Resolution No. 2020-02 approving a request for a special permit to construct a 120-foot telecommunication tower at 400 Barbara Jean.
SECOND: Council Member Michael Bancale
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.
- 7. MOTION TO ACCEPT THE FISCAL YEAR 2018-2019 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR).** City Manager Bo Thomas presented.
MOTION: Mayor Pro Tem Wilbert “Walky” Wachtendorf moved to accept the Fiscal Year 2018-2019 Comprehensive Annual Financial Report as presented.
SECOND: Council Member Michael Bancale
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.
- 8. BRIEFING AND DISCUSSION CONCERNING FINANCIAL STATEMENTS ENDING FEBRUARY 29, 2020.** City Manager Bo Thomas advised that Finance Director Lee Garcia previously sent the February Financial Statements and asked if Council had any questions. No questions were asked.


9. **AUTHORIZE THE EMERGENCY PURCHASE OF TWO SUBMERSIBLE PUMPS TO JURGENSEN PUMP, LLC IN THE AMOUNT OF \$11,239.** City Manager Bo Thomas presented.
MOTION: Council Member Michael Bancale moved to authorize the city manager to purchase two new pumps and electrical equipment from Jurgensen Pump, LLC, in an amount of \$11,239.
SECOND: Council Member Bill Fuller
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.
10. **AUTHORIZE THE PURCHASE OF VIDEO PRODUCTION EQUIPMENT INCLUDING LABOR SO THAT PUBLIC MEETINGS IN THE CITY COUNCIL CHAMBERS MAY BE VIDEO AND WEB STREAMED. THIS INCLUDES AN UPGRADE TO THE CITY'S INDOOR AND OUTDOOR WIRELESS NETWORK.** City Manager Bo Thomas stated that the purchase of this equipment would allow the City to video and web stream City Council meetings and other programming by use of Public, Education, and Government (PEG) Funds.
MOTION: Council Member Steve Fortenberry moved to authorize the purchase and use of PEG Funds in an amount of \$3,731 to Extraco Technology and \$11,317.30 to KHT Electronics in an amount of \$15,048.30.
SECOND: Council Member Bill Fuller
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.
11. **CONSIDERATION AND ACTION ON APPOINTMENT AND/OR REAPPOINTMENT OF MEMBER(S) TO THE MCLENNAN COUNTY 9-1-1 EMERGENCY ASSISTANCE DISTRICT.** City Manager Bo Thomas summarized the request received from McLennan County 9-1-1 Emergency Assistance District Executive Director Jesse A. Harrison calling for the city to place their nominations for the 9-1-1 Board. He recommended that the Council nominate Police Chief Jim Devlin in place of Dr. John Knue, who was not seeking reappointment.
MOTION: Council Member Michael Bancale moved to re-nominate the position held by Bret Crook for seat one and to submit the nomination of James Devlin for seat two.
SECOND: Mayor Pro Tem Wilbert "Walky" Wachtendorf
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

12. **CONSIDERATION AND ACTION APPROVING RESOLUTION NO. 2020-03 AUTHORIZING THE CITY MANAGER TO ENTER INTO A 380 AGREEMENT FOR ECONOMIC DEVELOPMENT WITH ATWOOD RANCH AND HOME.** City Manager Bo Thomas presented a summary of the proposed 380 agreement with Atwood Ranch and Home.
MOTION: Council Member Michael Bancale moved to approve **Resolution No. 2020-03** authorizing the City Manager to enter into a 380 agreement with Atwood Ranch and Home.
SECOND: Mayor Pro Tem Wilbert “Walky” Wachtendorf
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.
13. **EXECUTIVE SESSION:** The Council will convene into Executive Session in accordance with the following provisions: A closed meeting will be held pursuant to Section 551.087 of the Government Code (V.T.C.A.) so that the Council may deliberate regarding Economic Development negotiations (**if needed**). **NOT HELD**
14. **CONSIDERATION AND POSSIBLE ACTION REGARDING THE SUBJECT MATTER SET FORTH IN THE EXECUTIVE SESSION (IF NEEDED). NO ACTION TAKEN**
15. **ADJOURN.**
MOTION: Council Member Bill Fuller moved to adjourn the meeting at 7:34 PM.
SECOND: Council Member Steve Fortenberry
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

Approved: April 20, 2020

ATTEST:


Lydia Lopez, City Secretary


Charles D. Turner, Mayor