

# HEWITT TEXAS

**MINUTES OF A CITY COUNCIL  
WORKSHOP & REGULAR MEETING  
HEWITT CITY HALL – 200 PATRIOT COURT  
March 15, 2021 – 6:30/7:00 PM**

<b>Attendee Name</b>	<b>Title</b>	<b>Absent</b>	<b>Present</b>	<b>Arrived</b>
Charles D. Turner ( <b>presiding</b> )	Mayor, Ward 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Wilbert “Walky” Wachtendorf	Mayor Pro Tem, Ward 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Bill Fuller	Council Member, Ward 2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	6:43 PM
Bob Potter	Council Member, Ward 2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Michael S. Bancale	Council Member, At-Large	<input type="checkbox"/>	<input checked="" type="checkbox"/>	7:01 PM
Steve Fortenberry	Council Member, Ward 3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Erica Bruce	Council Member, Ward 3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

**Staff present:**

City Manager Bo Thomas  
 City Secretary Lydia Lopez  
 Fire Chief Lance Bracco  
 Police Chief Jim Devlin  
 Library Director Waynette Ditto  
 Utilities Director, Kevin Reinke  
 City Engineer Miles Whitney  
 City Attorney Mike Dixon (arrived at 7:03 PM)

**Note:** The meeting was live-streamed for view by the public on the Hewitt TX TV page. Citizens could submit written comments online.

**WORKSHOP – 6:30 PM**

- 1. CALL MEETING TO ORDER.** Mayor Charlie Turner called the Workshop to order at 6:30 PM.
- 2. PRESENTATION AND DISCUSSION OF THE FY 2019-2020 AUDIT REPORT BY DIANA L. WARD, CPA SHAREHOLDER, JAYNES, REITMEIER, BOYD & THERRELL, P.C.** City Manager Bo Thomas introduced Ms. Ward who presented the Comprehensive Annual Financial Report for Fiscal Year 2019-2020. She stated that the financial statements do present fairly, in all material respects, the financial position of the City and no material weakness were identified. **For acceptance of audit report, see Regular Meeting agenda item #6 below.**

3. Adjourn.  
**MOTION:** Council Member Bill Fuller moved to adjourn the Workshop at 6:47 PM.  
**SECOND:** Council Member Bob Potter  
**AYES:** Fuller, Potter, Fortenberry, Bruce, Wachtendorf, and Turner  
**NAYES:** None  
**ABSENT:** Bancale  
**MOTION PASSED.**

**REGULAR MEETING – 7:00 PM**

1. **CALL MEETING TO ORDER.** Mayor Charlie Turner called the meeting to order at 7:00 PM. City Secretary Lydia Lopez polled the Council for attendance.  
**PRESENT:** Fuller, Bancale (arrived at 7:01 PM), Potter, Fortenberry, Bruce, Wachtendorf, and Turner  
**ABSENT:** None
2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG.** Mayor Charlie Turner led the Pledge of Allegiance.
3. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. **NOTE:** The public was offered the opportunity to submit written comments on items listed on the agenda or under the hear visitors via the city's website. Mayor Charlie Turner inquired if any comments were received. **City Secretary responded no public comment forms were submitted via the city's website.**
4. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL REGULAR MEETING OF MARCH 1, 2021.**  
**MOTION:** Council Member Bob Potter moved approval of the minutes as presented but to allow for corrections.  
**SECOND:** Council Member Steve Fortenberry  
**AYES:** Fuller, Potter, Bancale, Fortenberry, Bruce, Wachtendorf, and Turner  
**NAYES:** None  
**ABSENT:** None  
**MOTION PASSED.**
5. **SPECIAL PRESENTATION TO LIBRARY DIRECTOR WAYNETTE DITTO – 2020 ACHIEVEMENT OF EXCELLENCE IN LIBRARIES AWARD.** City Manager Bo Thomas announced that a brief video presentation highlighting the Texas Municipal Library Director's Association 2020 award recipients would be shown. Mayor Charlie Turner presented award to Mrs. Ditto. Mrs. Ditto expressed appreciation to the Council for their support. Council Member Fortenberry commended Mrs. Ditto and Library staff for providing services through the pandemic.

- 6. MOTION TO ACCEPT THE FISCAL YEAR 2019-2020 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR).**  
**MOTION:** Mayor Pro Tem Wilbert “Walky” Wachtendorf moved to accept the Fiscal Year 2019-2020 Comprehensive Annual Financial Report as presented.  
**SECOND:** Council Member Erica Bruce  
**AYES:** Fuller, Potter, Bancale, Fortenberry, Bruce, Wachtendorf, and Turner  
**NAYES:** None  
**ABSENT:** None  
**MOTION PASSED.**
- 7. BRIEFING AND DISCUSSION CONCERNING FINANCIAL STATEMENTS ENDING FEBRUARY 28, 2021.** City Manager Bo Thomas advised that Finance Director Lee Garcia previously sent the February Financial Statements electronically on March 5, 2021, and inquired if Council had any questions. There were no questions or concerns raised. **No action required.**
- 8. AUTHORIZE THE CITY MANAGER TO EXECUTE AN INTERLOCAL COOPERATIVE PURCHASING AGREEMENT WITH THE CITY OF GRAND PRAIRIE FOR THE PURPOSE OF CONTRACTING SLURRY SEAL OR OTHER STREET MAINTENANCE SERVICES.** City Manager Bo Thomas presented.  
**MOTION:** Council Member Michael Bancale moved to authorize the City Manager to enter into an interlocal agreement with the City of Grand Prairie for the purpose of contracting slurry seal services from Viking Construction.  
**SECOND:** Council Member Bill Fuller  
**AYES:** Fuller, Potter, Bancale, Fortenberry, Bruce, Wachtendorf, and Turner  
**NAYES:** None  
**ABSENT:** None  
**MOTION PASSED.**
- 9. CONSIDER AWARD OF BID FOR WATER LINE IMPROVEMENT AT PANTHER WAY AND HEWITT DRIVE TO CORE AND MAIN IN THE AMOUNT OF \$33,541.73.** City Manager Bo Thomas presented.  
**MOTION:** Council Member Steve Fortenberry moved to authorize the City Manager to accept the bid proposal from Core and Main in the amount of \$33,541.73 for utility improvements at Panther Way and Hewitt Drive.  
**SECOND:** Council Member Erica Bruce  
**AYES:** Fuller, Potter, Bancale, Fortenberry, Bruce, Wachtendorf, and Turner  
**NAYES:** None  
**ABSENT:** None  
**MOTION PASSED.**
- 10. BRIEFING AND DISCUSSION CONCERNING CORONAVIRUS (COVID-19) MEASURES, PROTOCOLS, AND MITIGATION EFFORTS.** City Manager Bo Thomas stated that the Governor’s most recent Executive Order lifted the mandatory wearing of face coverings or masks effective March 10, 2021. Mr. Thomas outlined the current protocol for entry to all city facilities which suggests masking or mask use. He

noted that city employees are required to continue to wear masks in the workplace and practice social distancing. Masks are also required behind secured areas that are not necessarily opened to the public. He stated the purpose was to allow the Council the opportunity to interject their opinion with respect to the current protocol or direct if any changes to the protocol are needed. City Attorney Mike Dixon stated that the Council should be the authority to set protocols. Mayor Turner, Mayor Pro Tem Wachtendorf and Council Members Bruce, Bancale, Fortenberry, and Potter expressed support of protecting employees and requiring masks. Council Member Bill Fuller expressed opposition to the requirement. City Attorney stated that a minute order directing the City Manager to initiate protocol requiring masks would suffice for implementing and enforcement.

**MOTION:** Council Member Michael Bancale moved to direct the City Manager to initiate mask requirement for all city facilities.

**SECOND:** Council Member Erica Bruce

**AYES:** Potter, Bancale, Fortenberry, Bruce, Wachtendorf, and Turner

**NAYES:** Fuller

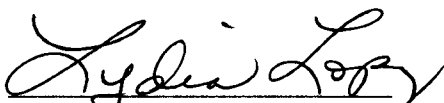
**ABSENT:** None

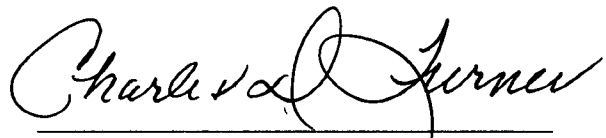
**MOTION PASSED.**

11. **BRIEFING AND DISCUSSION CONCERNING PROPOSED CHARTER AMENDMENTS.** City Manager Bo Thomas presented the Voters Information Guide and advised that the guide will be mailed out in the Utility bills on March 30 and April 13, 2021. City Attorney advised that responses to citizens should be factual only. **No action required.**
  
12. **BRIEFING AND DISCUSSION CONCERNING CITY OF HEWITT STRATEGIC PLAN 2021-2026.** City Manager Bo Thomas formally presented the Strategic Plan 2021-2026 document and advised that Department Heads will begin presentations at the next three Council meetings.
  
13. **ADJOURN.**  
**MOTION:** Council Member Bill Fuller moved to adjourn the meeting at 8:04 PM.  
**SECOND:** Council Member Bob Potter  
**AYES:** Fuller, Potter, Bancale, Fortenberry, Bruce, Wachtendorf, and Turner  
**NAYES:** None  
**ABSENT:** None  
**MOTION PASSED.**

Approved: 4-5-2021

ATTEST:

  
Lydia Lopez, City Secretary

  
Charles D. Turner, Mayor